

**MINUTES**  
**MAGHULL & LYDIATE U3A**  
**Held at Lydiate Village Centre on Tuesday 10<sup>th</sup> September 2024 at 1:30pm**

**Present:** Jane Jones – Chair  
Carol Westall – Vice Chair                      Joan Martin                                      Deborah Reardon  
Irene Edwards                                      Ken Moulton                                      Lynne Chappell  
Ev Craig – Minute Sec.                      Lil Boyle  
Chris Chua-Short – Admin Sec

**1 Apologies:** Chris Dalziel – Treasurer; Nigel Burrows; Neil Hawkes

**2 Minutes of last meeting**

Minutes agreed and approved by all. Proposed by Ken Moulton and Seconded by Irene Edwards.  
**Agreed unanimously by a show of hands**

**3 Matters arising from previous minutes**

See below in item 8

**4 Correspondence**

1. Information from TATT. This relates to training courses on Beacon. NB left details of this training, but it seems that the training courses listed for September are full already.
2. The letter from Gill Russell requested volunteers to attend a network meeting on Friday 4<sup>th</sup> October at the Quaker Meeting House from 10.30 until 12.30. JJ and CW will attend. DR is attending anyway in her role as committee member for NW U3A.

**5 Officers Reports**

Membership – no report.

Finance – CD on holiday so no report.

Health and Safety – it was agreed that each venue must be visited again to re-sign all the necessary forms. There has been an offer from MTC to provide free CPR training to all Maghull clubs and organisations. It was agreed that this should be offered to all Group Leaders and Fire Marshalls.

Website update – JJ reported that the Calendar seems to be working well although not all Group Leaders make sure that their events are listed and up to date.

Facebook – JJ reported that 122 members have joined Facebook, and everyone seems happy with the system of items being vetted.

Information for the Blind – NB has set up the system to allow our blind member to listen to the information from U3A. There is a problem regarding the time that it takes to record this information so it may be necessary to ask for a second volunteer to help. The information recorded is sent via Royal Mail.

**6. Minutes of emergency meeting held on 16.7.24**

Minutes of emergency meeting agreed and approved by all. Proposed by Irene Edwards and seconded by Carol Westall.

**7. Report from website sub-committee and handbook sub-committee**

The handbook sub-committee is making progress completing the revision of the handbook. The group section has been completed.

**8 Report from Group Leaders Meeting 23<sup>rd</sup> July 2024**

There was a full discussion about the situation which prompted the meeting on 16.7.24. It had been agreed that the vetting system for items on the webpage should be reviewed in six months which is January 2025. Despite some unhappy members who have been posting in the past very successfully, it was agreed that the vetting system should continue until January at least, bearing in mind that most U3As operate a vetting system. However there needs to be an adjustment of the system to make sure that postings are checked quickly prior to them going on the website. To make this possible there needs to be 4 people doing the vetting in three-hour blocks starting at 9am until noon, noon until 3pm, 3pm until 6pm and 6pm until 9pm. It is not reasonable to expect items to be checked overnight. DR, CCS and EC have agreed to join the vetting team in addition to JJ and NB. Group Leaders need to be fully aware that posts to the website should not be for any urgent messages as members may not check the site. In this event Leaders' messages should be delivered to the appropriate people via emails or WhatsApp wherever possible.

- 9 Update on PAT testing** Because of bereavement, the gentleman who would normally carry out this for us is not available. JJ is trying to find an alternative company who would carry out this work. Group Leaders will need to be asked what equipment they would need to have tested to make this process easier.

**10. Plans for Christmas concert including date**

JJ has organised the Christmas concert for U3A on Tuesday 10<sup>th</sup> December starting at 10am with doors opening at 9.45am. Included in the programme is the choir from St Andrew's Church plus readings from U3A members, and a medley of songs played by Aughton and Ormskirk Guitar Group. JJ has approached Asda to provide refreshments.

**11. Update on drawing pin problem**

This has been resolved. The board itself is being renovated and the information updated

**12. AOB**

1. It was agreed that we would not be taking part in the U3A AGM
2. There has been a problem with the lack of tables running down the centre of the main room. Some group leaders do not have anywhere to sit on a Tuesday morning. Originally tables were taken from the main hall into the coffee room. JJ has proposed that 2 square tables should be purchased which cost £128.47 each to be sited in the main hall. **Proposal unanimously agreed by a show of hands.**
3. St Andrew's Church Hall has given JM their details which has been sent to CD so money can be transferred via BACS rather than cheques.
4. It was confirmed that refreshments will be free from November until March 2025. There is a possibility that the subscription can be lowered in April 2025.
5. There is a National Workshop called "Interest Groups Matter" being held at the Quaker House on 4<sup>th</sup> November from 11.00 until 3.30. KM and DR will represent Maghull U3A.

**Date of next meeting** - Tuesday 8<sup>TH</sup> October 2024 at 1.30pm – Lydiate Village Centre  
CCS submitted her possible apologies